NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 2026 Annual General Meeting (AGM) of **UACES**, University Association of Contemporary European Studies, will be held online on Monday 16 November 2026 at 12.00 GMT.

AGENDA

1. Introduction from the Chair.
2. Minutes of the 2025 AGM and matters arising.
3. Review of 2025.
4. To receive the annual statement of accounts and trustees' annual report for the year ended 31 December 2025.
5. To record the election of trustees in 2026.
6. Secretary's report.
7. EDI Officer's report.
8. To approve the 2027 membership fees.
9. Update from the UACES Office.
10. Any other business.

RESOLUTION

To approve the membership fees determined by the Committee on Friday 9 October 2026, as set out in the schedule below, to apply to new memberships and renewals from 1 January 2027.

Category	**Current**	**From 1 January 2027**
Student	£15.00	£15.00
PhD Researcher	£30.00	£31.00
Early Career	£40.00	£41.00
Individual	£65.00	£67.00
Affiliate	£40.00	£41.00

Category	Current	From 1 January 2027
Group	£230.00	£242.00

UACES offers reduced rates to members at academic institutions in countries outside the OECD. These reduced rates will rise by the same percentage, rounded to the nearest pound and are published at www.uaces.org/membership/bands.

Members who join or renew before 1 January 2027 will pay current rates for their full membership term.

MEETING PAPERS

The annual statement of accounts, the trustees' annual report, details of the trustees elected in 2026 and all other meeting papers are available at [LINK].

Meeting details, including the Microsoft Teams link, will be emailed to those who register at [LINK].

OFFICERS

William Daniel, Charlotte Galpin, Maria Garcia, Toni Haastrup.

REGISTERED OFFICE

Idea Space, 83 Lavender Hill, London, SW11 5QL, United Kingdom.

NOTES

1. To attend and vote at the AGM, you must be a fully paid-up voting member of UACES.
2. If you are entitled to vote, you may vote by post (email) by completing the postal voting form and returning it to admin@uaces.org by 12.00 GMT on Thursday 12 November 2026.
3. If you are entitled to vote, you may appoint a proxy to attend and vote on your behalf by completing the proxy form and returning it to admin@uaces.org by 12.00 GMT on Thursday 12 November 2026.

FORM FOR POSTAL VOTING

To be received by the UACES Office via **admin@uaces.org** no later than **12.00 GMT** on **Thursday 12 November 2026**.

The member set out below hereby exercises their voting right, at the Annual General Meeting on Monday 16 November 2026. The voting right is exercised in accordance with the voting options marked below.

Name of member	
Current Institution	
Email address	

_____

Signature of member

_____

Date

The voting options below comprise, if not otherwise stated in the form, the proposals included in the notice of the Extraordinary General Meeting.

1. Approval of the agenda.

☐Yes ☐No ☐Abstain

2. Resolution to approve and adopt the 2027 Membership fees.

☐Yes ☐No ☐Abstain

FORM FOR PROXY VOTING

To be received by the UACES Office via **admin@uaces.org** no later than **12.00 GMT** on **Thursday 16 November 2026**.

Name of member	
Current Institution	
Email address	

I hereby appoint (check the appropriate box as necessary):

☐ The UACES Chair

Or

☐

_____ Name of Proxy

_____ Email Address of Proxy

_____ Signature of Proxy

as my proxy to attend and vote on my behalf at the Extraordinary General Meeting on Tuesday 3 September 2024.

My proxy is authorised to exercise their voting right as he/she wishes.

_____

Signature of member

_____

Date