

## Contemporary European Studies series

**Edited by Chad Damro, Elaine Fahey and David Howarth**

The Contemporary European Studies Series is an outlet for the publication of first-rate research in European Union Studies. The series primarily publishes research monographs but will also consider proposals for research-driven and thematic edited volumes. Although essentially a Politics/IR series, the series editors are keen to encourage approaches that are interdisciplinary. CES seeks to publish excellent material from both established and new scholars.

If you are interested in submitting a proposal please contact one of the series editors:

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Elaine Fahey	<a href="mailto:Elaine.Fahey.1@city.ac.uk">Elaine.Fahey.1@city.ac.uk</a>
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## Submitting a Proposal – Guidelines for Authors

The proposal you submit will be the basis on which we judge the book's suitability for publication. The function of a proposal is to convince the editors that the book you propose will be a valuable addition to European Studies literature. The more you can tell us about the book the better.

Essentials:

- the working title
- your aims in writing the book
- what the book will cover
- the expected readership
- information about you and other authors/contributors
- One or two sample chapters and a CV of the author(s)

## Preparing Your Proposal

The proposal should be 4-6 pages in length (not including additional materials) and should be structured as follows:

1. **Working Title:** This may change during the editorial process but it will help at this stage for editors and reviewers to identify what your book is about.
2. **Statement of Aims:** What is your book about? What are its main themes and objectives? Is it a research monograph, a multi-authored work or an edited collection of essays?
3. **Detailed Synopsis:**
  - a. List working chapter headings and include paragraph-long chapter summaries.
  - b. An estimate of how many tables, diagrams or illustrations will be included.
  - c. How long (in words) will your book be?
  - d. When will you be able to deliver the complete manuscript?
4. **Readership:** Who is your book primarily aimed at? Would this subject have international appeal outside of the UK? Is the subject area widely taught or researched?
5. **Comparison with Competing Books:** We would like some indication that you are familiar with the competitive environment for your proposed book. What makes yours different or innovative? Are there any complementary titles out there? Is there already a steady market for books of this kind?
6. **Additional Material:**
  - a. One or two sample chapters or a draft manuscript, if available
  - b. A curriculum vitae of all authors

## The Submission Process

1. Create your proposal.
2. Send your proposal to the CES Editors
3. At this stage we may ask you to rework and resubmit the proposal.
4. The proposal is then sent to an independent academic reviewer in order to get advice on the quality, content and marketability of the book. This process normally takes 8-12 weeks but can take longer.
5. If the reviews are positive and the project is endorsed by the Series Editors, the proposal is then sent to Routledge for final approval.
6. If your proposal is accepted you will receive a draft contract, which you sign and return to Routledge. The contract includes an agreed date for the delivery of the manuscript.
7. Once the book has been written and delivered, you will liaise with a desk-editor at Routledge over the copy-editing and production process.
8. Routledge will then publish, market and sell the book as part of the CES series.