

CLAIM FOR TRAVEL EXPENSES

for UACES Committee members

Your name: Cheque payable to (if different):

Address to which the cheque should be sent:

.....

I have read all the terms and conditions that appear on the website and I certify that the travel expenses were necessarily incurred by me.

Date: Signed:

Please return this form by post,
with your receipts attached, to:
UACES
School of Public Policy
University College London
29-30 Tavistock Square
London WC1H 9QU
United Kingdom

DATE OF MEETING	NAME OF MEETING	FULL DETAILS OF TRAVEL EXPENSES Please state where FROM and TO and MODE of TRANSPORT	AMOUNT		CURRENCY
Total travel expenses					

For office use only:

Cheque No:

Account name:

Date posted:

Initials:

Source:

Date:

From:

To:

Exchange rate: